

**URGENT**

## PARISH SCHOOLS OFFICE

*Serving the Catholic Schools of Coffs Harbour and Sawtell*

A reminder to those paying school fees by **three instalments** (and not using our Direct Debit Request facility) - **the first payment is due and payable by 1/03/20.**

If you are using our direct debit facility and paying by three instalments, your first instalment will be automatically deducted from your account on **2/03/20.**

**Please call on 6651 0046 before 28/02/20** if you have any queries, thank you.